

Board of Directors

Minutes

Date: 3rd May, 2018
Time: 7:30pm
Venue: CERES, Learning Centre Rm,1-2 Lee St, Brunswick East VIC
Audio: <http://dte.org.au/audiominutes/2018-05-03%20DIR%20online%20out.mp3>
Online: <https://dte.coop/live.meeting>
Minutes: Confirmed

#	Item	Raised by:
1	<u>Meeting Started</u>	<i>Procedural</i>
	7.30 pm	
2	<u>Election Of Chair</u>	<i>Procedural</i>
	Confirmation of Chairperson: Troy Reid Confirm Minute Keeper: Coral Larke	
3	<u>Attendance</u>	<i>Procedural</i>
	Brogan Elle David Cruise Ernst Kathy Gregory Steve Hicks David Hunt Lindy Larke Coral Morsman Tania Nissen iars Schwarz Martin Shapiro Kate Simmons Barry Reid Darrell Reid John Reid Troy Pitt Trevor Tarr Jenni Tippett Peter Tunney Kristen Rasmussen Mark Royal Don	
4	<u>Confirmation of Previous Meeting Minutes</u>	<i>Procedural</i>
	Amendments: 2018-01-04 Moved: Mark Rasmussen Seconded: David Cruise Accepted: 2018-02-22 Moved: Mark Rasmussen Seconded: David Cruise Accepted: 2018-03-08 Moved: Mark Rasmussen Seconded: Accepted:	

5	Action Task List					<i>Procedural</i>
	22/2/18	Michael Hill	That Mark Williams be advised that all DTE Directors are authorised to procure services on behalf of the Cooperative	COMPLETE ☺	Coral Larke	<i>NO PROGRESS</i> <i>WORK IN PROGRESS</i> <i>COMPLETE ☺</i> <i>NO LONGER RELEVANT</i> <i>TAKEN OVER BY</i>
	8/3/18	MemCom	Cancel memberships but send a letter requesting people to rejoin.	WIP	Robin MacPherson	
6	That all Board members and the external auditor have user accounts with Trybookings which allow them to view data and run reports					<i>Don Royal</i>
	Motion: TryBooking have a facility for user accounts that allow parties to view data and run reports. Access will be given to the external auditor and to all Directors.					Moved: Don Royal Seconded Kate Shapiro PBC
7	That the Board instruct the ConFest Committee to proceed to organise a Spring ConFest to be held over the weekend 28/9 to 1/10/18.					<i>Don Royal</i>
	Motion: <u>Don Royal</u> That the Board instruct the ConFest Committee to proceed to organise a Spring ConFest to be held over the weekend 28/9 to 1/10/18. Amendment: <u>Barry Simmons</u> The board wishes to notify the CC that we support the process should the ConFest Committee wish to run a festival in spring.					Amendment: Barry Simmons Moved: Don Royal Seconded Kate Shapiro PBC PBC
8	Insurance					<i>Kathy Ernst</i>
	Kathy raised the question. Can the board explain how the Event/Public Liability insurance will provide non-members with the type of no-fault Personal Accident insurance provided by a Voluntary Workers policy? Robin Mac Pherson researched the topic and suggested that DTE gain advise from an insurance lawyer and provided a contact. Action Task To put suggestions in writing regarding insurance and put it forward to an insurance law company because their focus takes the position of a lawyer they are not brokers. Motion: The board agrees to gain a quote to engage an insurance lawyer to assess DTE's risk and cover.					Moved Kate Seconded David Cruise PBC
9	ConFab Funding					<i>Ellen Brogan</i>
	What is the process to apply for funding of a ConFab event? To which authority i.e. Board or CC is this presented? General discussion regarding ConFab. Elle will request funding at the next SGM					
10	Wristbands					<i>Kathy Ernst</i>
	A general discussion on the implementation of wristbands.					
11	Functions undertaken by the Finance Committee member Malcolm Matthews					<i>Bree Nurse</i>
	Deferred to a private discussion to consider Bree's request.					
12	Recommendation from Wellness					<i>Jordan Hammond</i>
	Jordan co-facilitator with Bonny in the Wellness Team spoke briefly on recommendations from the team. Will be making a memo and present it at the Facilitators Conference.					
13	Finance - Cash in Hand					<i>Bree Nurse</i>
	This item was missed therefore will be deferred to next Board meeting.					
14	Medical liability					<i>Jenni Tarr</i>
	Jenni Tarr requested information on directors who reset a dislocated shoulder at Easter 2017 ConFest. Mark spoke to this and explained that the person involved was asked to raise his arm and this action itself corrected the shoulder.					
15	Director card spending accountability					<i>Jenni Tarr</i>
	Jenni didn't speak to this agenda item					
16	Repairs to Uncle MarBuck's vehicle					<i>Mark Rasmussen</i>
	Mark was contacted by Tim the mechanic from Deniliquin about payment for the repairs to Marbuck's vehicle. Near the end of ConFest Marbuck's vehicle had broken down and needed to be towed to Deniliquin for repair. A decision was made to do this work to ensure that everyone					

	was safely off-Site by the time pack down was finished. Invoice for \$1,000. We may need to consider paying this from our Director budget as there is no money left in the CC budget.																																											
17	Membership Applications	<i>Robin Mac Pherson</i>																																										
	<p>There are a number of membership applications for submission to the board Geoff Howes Ian Hales Don Royal Credit Card Payment 32hours</p> <table border="1"> <tr> <td></td> <td>Geoff Howes</td> <td>Moved Troy Reid Seconded: Kate Accepted</td> </tr> <tr> <td>Plumbing</td> <td>Trevor Smith</td> <td>Moved Troy Reid Seconded: Kate Accepted</td> </tr> <tr> <td>Welcome</td> <td>Viktor Eleg</td> <td>Moved Troy Reid Seconded: Kate Approved</td> </tr> <tr> <td>Front Gate</td> <td>Tom Lea</td> <td>Moved Coral Larke Seconded Mark Approved</td> </tr> <tr> <td>SetUp/Pdown</td> <td>Simone Van Twuiver</td> <td>Moved Coral Larke Seconded Kate Shipiro Approved</td> </tr> <tr> <td>Web Crew</td> <td>Ben Cox</td> <td>Moved Coral Larke Seconded Kate Shipiro Approved</td> </tr> <tr> <td>SetUp/Pdown</td> <td>Martin Perntstich</td> <td>Moved Mark Rasmussen Seconded Kate Shipiro Approved</td> </tr> <tr> <td>Indigenous</td> <td>Bryce Wentworth</td> <td>Moved Mark Rasmussen Seconded Kate Shipiro Approved</td> </tr> <tr> <td>Site Ops</td> <td>Vince Logiusto</td> <td>Moved Kate Shipiro Seconded Troy Reid Approved</td> </tr> <tr> <td>Varied</td> <td>Elyse Mc Cool</td> <td>Moved Mark Rasmussen Seconded Coral Larke Approved</td> </tr> <tr> <td>Front Gate</td> <td>Jana Van der Burgt</td> <td>Moved Troy Reid Seconded Kate Shipiro Approved</td> </tr> <tr> <td>Volunteers</td> <td>Zoe Johnson</td> <td>Moved Troy Reid Seconded Kate Shipiro Approved</td> </tr> <tr> <td>Villages</td> <td>Mariatheres Bauer</td> <td>Moved Mark Rasmussen Seconded Coral larke Approved</td> </tr> <tr> <td>First Aid</td> <td>Gonzalo Bruna</td> <td>Moved Mark Rasmussen seconded Coral larke Approved</td> </tr> </table>		Geoff Howes	Moved Troy Reid Seconded: Kate Accepted	Plumbing	Trevor Smith	Moved Troy Reid Seconded: Kate Accepted	Welcome	Viktor Eleg	Moved Troy Reid Seconded: Kate Approved	Front Gate	Tom Lea	Moved Coral Larke Seconded Mark Approved	SetUp/Pdown	Simone Van Twuiver	Moved Coral Larke Seconded Kate Shipiro Approved	Web Crew	Ben Cox	Moved Coral Larke Seconded Kate Shipiro Approved	SetUp/Pdown	Martin Perntstich	Moved Mark Rasmussen Seconded Kate Shipiro Approved	Indigenous	Bryce Wentworth	Moved Mark Rasmussen Seconded Kate Shipiro Approved	Site Ops	Vince Logiusto	Moved Kate Shipiro Seconded Troy Reid Approved	Varied	Elyse Mc Cool	Moved Mark Rasmussen Seconded Coral Larke Approved	Front Gate	Jana Van der Burgt	Moved Troy Reid Seconded Kate Shipiro Approved	Volunteers	Zoe Johnson	Moved Troy Reid Seconded Kate Shipiro Approved	Villages	Mariatheres Bauer	Moved Mark Rasmussen Seconded Coral larke Approved	First Aid	Gonzalo Bruna	Moved Mark Rasmussen seconded Coral larke Approved	
	Geoff Howes	Moved Troy Reid Seconded: Kate Accepted																																										
Plumbing	Trevor Smith	Moved Troy Reid Seconded: Kate Accepted																																										
Welcome	Viktor Eleg	Moved Troy Reid Seconded: Kate Approved																																										
Front Gate	Tom Lea	Moved Coral Larke Seconded Mark Approved																																										
SetUp/Pdown	Simone Van Twuiver	Moved Coral Larke Seconded Kate Shipiro Approved																																										
Web Crew	Ben Cox	Moved Coral Larke Seconded Kate Shipiro Approved																																										
SetUp/Pdown	Martin Perntstich	Moved Mark Rasmussen Seconded Kate Shipiro Approved																																										
Indigenous	Bryce Wentworth	Moved Mark Rasmussen Seconded Kate Shipiro Approved																																										
Site Ops	Vince Logiusto	Moved Kate Shipiro Seconded Troy Reid Approved																																										
Varied	Elyse Mc Cool	Moved Mark Rasmussen Seconded Coral Larke Approved																																										
Front Gate	Jana Van der Burgt	Moved Troy Reid Seconded Kate Shipiro Approved																																										
Volunteers	Zoe Johnson	Moved Troy Reid Seconded Kate Shipiro Approved																																										
Villages	Mariatheres Bauer	Moved Mark Rasmussen Seconded Coral larke Approved																																										
First Aid	Gonzalo Bruna	Moved Mark Rasmussen seconded Coral larke Approved																																										
18	Survey Monkey																																											
19	Coral suggested to send a survey tonight's participants about the satisfaction level of holding a meeting on line. Action Task Coral Larke	<i>Coral Larke</i>																																										
20	Meeting Ended																																											
	10pm	<i>Procedural</i>																																										